



www.veritas-consulting.co.uk

“Competent Person Service”

Veritas Consulting specialise in health and safety services for small to medium sized businesses within - Office, Retail, Commercial, Industrial and Construction, sectors.

We will ensure that you have the correct systems and standards in place. This is why we have developed a Competent Person Service for your business.

Depending on the package your company can benefit from a range of the following services from as little as £55.00 p/m* payable via Standing Order;

- Initial review of your Health and Safety Policy.
- A briefing to management on key issues at the end of the review followed by a detailed written report.
- A review of your Health and Safety Procedures followed by a detailed report.
- You are entitled to designate us as your "Competent adviser".
- Act as your health and safety appointed person "competent adviser" to provide unlimited advice via Telephone & email as required answering your health and safety queries Between the hours of 9.00 - 5.30 Mon - Fri.
- Quarterly site visits to undertake site safety tour inspections.
- Regular newsletter on workplace safety legislation.
- Annual audit of procedures and report to demonstrate continuous improvement.
- Prepare bespoke Health and Safety policy and procedures.
- Training Needs analysis for full time employees.
- Availability of a consultant to undertake site safety inspections.
- A consultant to attend regular meetings to discuss safety issues with team members.
- Access to a variety of discounted safety training courses.
- Assistance with the CITB Training Plan Grant
- Assistance with CHAS and Construction applications.

- Assistance with Pre-qualification questionnaires.
- Your business may have a need to access health and safety advice outside normal working hours, or in cases of emergency. We can provide an additional 'Extended Hours Service'.
- Help with responding to Tender/ Customer compliance issues.
- Writing your corporate Health and Safety Policy.
- Preparing initial Construction Phase Plans.
- Writing Method Statements.
- Writing Risk Assessments.
- COSHH Manuals.
- Accident/Incident Report.
- Health and Safety Training sessions.
- Toolbox Talks Manuals.
- Workplace Site Audits/Inspections.
- Fire Risk Assessments.
- Asbestos Surveys.
- DDA Accessibility Audits

* a guide depending on employees 0-6 £55.00 7-15 £75.00 16+ £105.00 and type of business activities.

Should your business require only some of the above, we would be pleased to offer a package tailored to suit your needs and budget.

Our General fees

- The “Competent Person” service fee for subscribers is payable by monthly direct debit - to obtain the Service the minimum period of subscription is 3 calendar months payable in advance.
- Our full range of training courses is provided at a 'Standard Day Fee' of £525.00.
- A consultant to attend short duration visits to deal with specific issues, such as attend meetings, can be arranged at a cost of £40.00 per hour, with a minimum of 2 hours in any one visit. Mileage charged @ £0.40ppm outside a 15 mile radius of Birmingham.
- Site Safety Inspections @ £95.00 mileage charged @ £0.40ppm outside a 15 mile radius of Birmingham.
- Administration £40.00 p/h i.e completion of pre- qualification questionnaires.

