

# The Company

## Health, Safety and Welfare Policy

This Policy is prepared in accordance with section 2(3) the Health and Safety at work etc. Act 1974, with the intention of promoting a safe working environment that will, so far as is reasonably practicable, ensure the safety and health of all employees and to enable the company to comply with legislation.

A safe place of work and safe systems of work can only be achieved by the co-operation of employees and management with determination to promote and maintain a strong safety culture in all of the company's activities.

This document sets out the aims of the company, details the organisation that will manage and promote its objectives, together with the arrangements that it considers necessary to inform and guide personnel in achieving a good health and safety culture.

For ease of reference the policy documentation consists of 6 sections

**This Policy will be reviewed as necessary to ensure it complies with all relevant Regulations, Codes of Practice, etc.**

**THIS DOCUMENT IS IMPORTANT TO YOUR PERSONAL SAFETY AND HEALTH WHILST AT WORK.**

**IT IS ESSENTIAL THEREFORE THAT YOU READ IT.**

Issue	Date	Review
Section A		
Section B		
Section C		

## **Section A.**

### **Health, Safety and Welfare Policy.**

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## **Section B.**

### **Individual Responsibilities**

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17	Central Safety.
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20-22	Project Managers, Site Managers & General Foremen.
23	Setting Out Engineers, Trades Foremen & Gangers
24	Plant Manager.
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26	Plant Fitter/Driver.
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28	Quantity Surveyors.
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30	Estimators.
31	Office Based Employees.
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## Section C.

### Company Procedures Manual (Arrangements)

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2.0	Induction Procedures
3.0	Contractors and Subcontractors
4.0	Information on Site
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6.0	Roof Work & Working at Height
7.0	Accidents & Incident Reporting & Investigation Procedure
8.0	Construction Head Protection Regulations
9.0	Health and Welfare
10.0	Visitors and Public Safety
11.0	The Control of Substances Hazardous to Health
12.0	The Control of Asbestos at Work
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23.0	Risk Assessments and Method Statements
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25.0	Leptospirosis & Bacterial Infection
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27.0	Management and Control of Waste
28.0	Alcohol and Drug Abuse / Misuse
29.0	Young Persons
30.0	Disabled Persons
31.0	Working Alone
32.0	Transport, Vehicles, Plant and Equipment

# The Company

## Company Procedures Manual

This document contains comprehensive information relating to the common and special hazards involved with all aspects of **Company** operations.

These arrangements for carrying out work safely are held on site by each site manager and a complete document (Policy Statement, Responsibilities and Company Procedures Manual) is available for reference, upon request, at the company's head office.

All personnel attending Company sites, including visitors and contractors, must report to the site manager, or his deputy, and be made aware of the site-specific rules for that project. The site manager will ensure all persons undergo formal induction training.

All contractors, subcontractors and their employees have access to the **Company Safety Policy and Company Procedures Manual**, which contain details of relevant health and safety matters.

These documents are held on site together with the project Health and Safety Plan.

Issue	Date	Revised
Section A		
Section B		
Section C		

# Company Procedures.

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